



GIFT OF ART DISCLOSURE FORM

Parties interested in making donations of art to the Town of Jackson are to contact the office of the Mayor and/or the Public Art Coordinator, who will facilitate the consideration of the requested donation. Works are accepted based on a review by a specifically convened selection panel and/or the Design Review Committee and/or Public Art Task Force who will consider the quality, condition, content, future maintenance requirements, site appropriateness, public safety and relevance of the work to the collection. Any public artwork proposed for donation to the Town of Jackson or for installation on public property must meet the standards for public art established in these Public Art Guidelines. The Town (may) require(s) a maintenance endowment. Donations are considered a tax-write off and are subject to review by the Town Attorney.

No work of art may be accepted as part of the public art collection if the donation violates any statutes, or regulations of Town policy on the acceptance of gifts.

1. Please describe the work of art being proposed for donation. Attach photographic and other documentation relevant to its value or merit. If available, please also attach any biographical information relating to the artist, or any published material relevant to the artwork.

Artist:

Title:

Medium:

Dimensions: (height x width x depth, weight):

Year Created:

Overall description:

History of object (provenance, certificate of authenticity, bill of receipt):

How did you/your organization acquire the artwork?

Estimated value:

Source:

Condition: Excellent _____ Good _____ Fair _____ Poor _____

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2. Installation requirements (method of attachment, lighting, estimated cost, etc.):

3. Maintenance requirements:

4. Maintenance history, include names of conservators and copies of information about the work performed on this piece:

5. Are you/your organization willing/able to provide the funding necessary to install, light, and identify the artwork? (Please describe the work and estimate costs involved)

6. If you are proposing that the work of art be installed in a specific location, please describe why you feel that site is appropriate for the proposed donation.

7. Does the artwork acknowledge a person(s), place, or event that warrants broad and enduring public recognition?

8. Describe specifically any restrictions or stipulations you wish to place on this gift:

9. Would you be willing to include with your donation funding for maintenance? (Donations would be used for general maintenance of the public art collection).

10. Is there an existing plaque that accompanies the artwork? If not, suggested wording for identification plaque:

11. Additional information:

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Donor profile

Name of individual or organization donating proposed artwork (if an organization, please also state the contact person's name):

Address:

Phone:

Fax:

Email:

Description of group/organization:

Reason for donating artwork:

Tax Implications, if any:

Person completing this form:

Telephone:

Date form completed:

List of documented materials:

Signature of Donor

Date

Printed name of Donor

Received by:

Signature of Town of Jackson Administrator

Date

Printed name of Town of Jackson Administrator

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APPRAISAL REQUIRED
ATTACHE HERE